

Senior Leadership Team minutes

Monday 18 December 2017

Members

Elizabeth Denham (chair)	Information Commissioner
Paul Arnold	Deputy Chief Executive Officer
Emma Bate	General Legal Counsel
James Dipple-Johnstone	Deputy Commissioner (Operations)
Steve Wood	Deputy Commissioner (Policy)

Attendees

Robert Parker	Head of Corporate Affairs
Heather Dove	Head of Finance (agenda item 3)

Secretariat

Peter Bloomfield	Senior Corporate Governance Manager
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1. Introductions and apologies

There were no apologies.

2. Matters arising from the previous meeting

Minutes

The minutes of the November meeting were agreed for accuracy and publication. The proposed publication of papers from the last meeting was also agreed.

Actions and decisions

The actions shown as late had been cleared. Deadlines for the remaining two actions were brought forward.

3. Budget 2018/19 Issue

Issue

Heather Dove introduced a draft budget for 2018/19. It reflected the proposed pay case. Any changes to the pay case would be reflected in future iterations of the budget.

Paul Arnold advised that the planning assumption was that numbers of organisations paying fees to the ICO would continue to increase, and that projected staffing levels were for a total of 600 staff across the ICO offices, potentially rising to 650.

Once the pay case was decided, milestones to help manage the growth would be needed. It was also confirmed that based on planning assumptions further accommodation would not be required.

Decision

The budget would be presented to Management Board in February.

Action

Paul Arnold to bring the 2018/19 budget (complete with any further updates) to the Management Board in February for final consideration and sign off.

4. Technology Strategy

Issue

Steve Wood introduced the draft three year Technology Strategy. The Strategy detailed goals relating to the technology policy and it would drive the work plan of the new Technology Policy Department; embedding technology knowledge and awareness as a key priority across the ICO's information rights functions.

Decision

It was agreed that the strategy would provided a useful impetus to taking forward work in the technology area.

It was also agreed that a limited number of priority areas should be included as an annex and be subject to annual review. Previous work on risks arising from new technologies could provide context for the strategy.

Actions

Steve Wood to review the draft in light of discussion and to circulate for any further comments.

5. Legal Resources

Issue

This item was deferred to a future meeting.

6. DPPC update

Issue

Robert Parker introduced an update on the Data Protection Practitioner's Conference.

There was discussion as to how best to ensure content delivery, speakers, and content.

7. Steering Group updates

Issue

Minutes of recent Steering Groups were presented for information.

8. Any other business

There was no any other business.